



**THE WORKERS' COMPENSATION
RATING AND INSPECTION BUREAU**

*Massachusetts Workers Compensation
Assigned Risk Pool*

January 7, 2015

**MASSACHUSETTS WORKERS' COMPENSATION
ASSIGNED RISK POOL**

NOTIFICATION

PROCESSING FEE FOR HARD COPY APPLICATION SUBMISSIONS

It is mandatory for all producers to use Online Assigned Risk (OAR) when submitting a Massachusetts Workers' Compensation Assigned Risk Pool (MWCARP) application to the WCRIBMA. Any producer who submits an MWCARP application using the hard copy (mail, walk-in, or third party delivery) application process will be subject to a \$10 processing fee per application.

The \$10 service fee should **not** be submitted with the application; rather the producer group will be billed for these fees on a quarterly basis. Failure to pay in full or appeal any portion of the charge(s) in writing within 30 days of final notification will result in an agency losing its ability to submit workers' compensation applications to the WCRIBMA. The Division of Insurance has approved the mandatory use of OAR and the \$10 processing fee.

Currently, the WCRIBMA receives more than 97% of the MWCARP applications electronically through OAR. OAR is a free and more efficient means for producers to establish workers' compensation coverage for employers that are not able to purchase coverage in the voluntary market. It is hopeful that all producers will become registered users of Online Assigned Risk (OAR) and avoid the \$10 processing fee by submitting their MWCARP applications through OAR. If you have not already set up an agency account to use OAR, on the homepage of our website (wcribma.org), click on the Online Assigned Risk – Enrollment Information link to create your account.

A link to the *OAR User's Guide*, which provides detailed step by step instructions on the use of OAR, is available on the home page of our website. A link to the *Pool Procedures – New Applications Submitted through OAR* is also available on the home page of our website.

If you have any questions on the use of OAR, please contact either Buffy Bush at (617) 646-7508 or bbush@wcribma.org, Mary Travers at (617) 646-7582 or mtravers@wcribma.org, or Daniel Crowley at (617) 646-7594 or dcrowley@wcribma.org.

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