



September 11, 2024

CIRCULAR LETTER NO. 2433

To All Members and Subscribers of the WCRIBMA:

DEPARTMENT OF INDUSTRIAL ACCIDENTS – REMINDER
REVISED WORKERS COMPENSATION NOTICE TO EMPLOYEE POSTER

The Department of Industrial Accidents (DIA) has asked us to remind carriers that on or before **September 16, 2024**, all employers must utilize and repost the revised Notice to Employee poster.

Attached is The DIA's Circular Letter 360 dated July 30, 2024, announcing that they have revised their Notice to Employee poster and established new notice requirements.

Any questions should be directed to the Public Information Unit at 617.727.4900 or Info2@mass.gov.

DANIEL M. CROWLEY, CPCU
Vice President – Customer Services

Attachment



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF INDUSTRIAL ACCIDENTS

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CIRCULAR LETTER NO. 360

To: All Interested Persons
From: Sheri Bowles, Director, Department of Industrial Accidents
Subject: Revised Workers' Compensation Notice to Employee Poster
Date: July 30, 2024

The Department of Industrial Accidents (DIA) has revised the Notice to Employees poster¹ and has established new notice requirements. On or before **September 16, 2024**, all employers *must* utilize and repost the revised Notice to Employees poster.

All employers are must:

- Fill out the Notice to Employees
- Post in a visible location utilized and accessible to all employees. If no such location exists, the poster must be distributed to employees electronically or by mailing a copy.
- The poster must be updated, reposted, and redistributed whenever any of the information changes.

The revised poster is available on the DIA website at the following link - [Notice to Employees poster | Mass.gov](#). The poster is now available in the following languages: English, Arabic, Cape Verdean, Chinese, Haitian Creole, Khmer, Portuguese, Spanish, and Vietnamese.

The DIA seeks to implement these changes in a transparent and straightforward manner. Please contact the Public Information Unit with any questions at 617.727.4900 or Info2@mass.gov.

¹ MGL c. 152, § 21, provides that “[e]very insured person shall, as soon as he secures a policy, give written or printed notice to all persons under contract of hire with him that he has provided for payment to injured employees by the insurer, or by self-insurance, as provided by this chapter.” MGL c. 152, § 22, provides: Every insured person shall give written or printed notice to every person with whom he is about to enter into a contract of hire that he has provided for payment to injured employees by the insurer or by means of self-insurance as provided in this chapter. . . . The notices required by this, and the preceding section may be given in the manner therein provided or in such other manner as may be approved by the department.